



ToR for Master class in Video Operation in Theatres

About Activity

As part of the CC4WBs programme, Culture and Creativity Learning Labs are to be developed. They will later act as multipliers of best practice in given topics in the WB region.

One independent expert should **lead a capacity-building training in form of five-day Master Class**, as part of the Learning Lab project “**Beyond Stage Mastery**”, implemented by Heartefact Fund, Centre of Visual Arts Multimedia and National Experimental Theatre Kujtim Spahivogli, and for beneficiary across the WB region.

Objective

The objective of the capacity-building training will be to transfer high-quality, relevant, current, professional knowledge, share experience and give advice to the project specific target group: theatre technicians, young professionals from Serbia, Kosovo, and Albania. The **main theme of the Master Class is: “Video Operation in theatre”**. The level of the Master Class is basic (technicians with very little experience).

The primary objective of the Master Class is to provide participants with a comprehensive understanding of the theater video operation. The Master Class aims to equip young theater technicians with the skills and knowledge necessary to effectively work on the theater productions.

Key elements to be considered during the Master Class:

- **Camera Operation** (Understand the different types of cameras and their functionalities; Learn the principles of framing and composition in video)
- **Editing** (Master editing software like Adobe Premiere, Final Cut Pro, or DaVinci Resolve; Learn the art of cutting and using transitions effectively);
- **Colour grading** (Understand the psychological impact of colours and how to use them in video; Learn techniques for adjusting and enhancing colours in post-production);
- **Visual Effects (VFX)** (Understand basic visual effects principles; Learn how to integrate live-action footage with visual effects);
- **Motion Graphics** (Explore software like After Effects for creating motion graphics; Learn the basics to integrate text and animation seamlessly);
- **Storyboarding and Planning** (Understand the importance of planning and storyboarding in video production; Learn to analyse scripts from a visual perspective)

SCOPE OF WORK

The expert will be responsible for delivery of Master Class, as part of the project “**Beyond Stage Mastery**” activities.



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The work will be to a high quality, to the project budget limits and compliant with relevant British Council standards.

Main Tasks and Responsibilities

Expert should be responsible for the following activities:

- a. **Design of five-day Master Class as part of the capacity building training with the main theme: “Video Operation in theatre” (including training materials)** (up to 1 day preparation)
- b. **Master Class delivery** (up to 5 days)
- c. **Producing a short final report after completion of the Master Class and give consultancy to the project team related to the development of a Manual for conducting trainings in the sphere of video operations** (up to 1 day)

Deliverables

- Training materials
- Training delivery – Master Class
- Final report (1 page max).

REQUIREMENTS

Experience and Education

The scope of the Expert’s mandate define the ideal profile for thie position as including an established competence of potential candidates in the following areas, preferably at the international level:

- Relevant degree (Master level or PhD), e.g. in Video operation, or an equivalent level of experience (min 10 years) in Video Operation;
- Minimum 10 year’s working experience in Video Operation for theatres;
- Deep understanding of the equipment, technology, and new software for Video Operation.

Desirable

- Considerable experience in working in the theatre industry;
- Relevant experience and understanding of the theatre field in the WB region;
- Demonstrable experience in designing and providing training programmes in Video Operation for theatres.

Language and skills



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- Excellent English writing and communication skills. The Master Class will be held in English language.
- Knowledge of the local WB languages is an asset.

Duration of assignment

The assignment will start in the beginning of February 2024 and end on 29th of February. Maximum working days is seven (7). Exact dates to be agreed with the relevant project representatives.

LOCATION

Master Class will take place in Pristina, Kosovo.



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